



# VITAL2022

*Connect. Inspire. Lead.*

## SAMPLE SUBMISSION FORM

This is a duplicate of the online submission form for planning purposes only. **Please complete the online form at [vital2022.org](https://vital2022.org) to submit your abstract.**

To be considered for a session developed from a submitted abstract, please complete the online form in its entirety by **Friday, November 19, 2021, at 5 pm ET**. Partial or incomplete abstracts will not be considered.

- Presenter name
- Presenter mailing address
- Presenter phone
- Presenter email
- Administrative assistant name, phone, and email (if applicable)
- Presenter title
- Presenter organization
- Presenter credentials (if any)
- Session title (limited to 60 characters)
- Additional presenters (name, address, phone, email, title, and organization)
- Key takeaways: Please detail the practical solutions that attendees can apply to their work after attending your presentation.
- Abstract: Please include the premise or problem, methodology, intervention or innovation, success or outcome, and relevance to addressing health equity. (300 words)
- Session description: Please draft a short description (limit 100 words) to use in the conference program.
- Target audience (for example: CEO, chief financial officer, chief medical officer, director of equity, etc.)
- Please list other conferences where this abstract has been presented or is scheduled to be presented.
- Conference track(s): executive leadership lessons, policy and finance, innovations in health care, improving population health
- Disclosures and presentation agreements
  - I agree that the information provided is accurate to my knowledge.
  - At least one presenter is currently employed by a hospital that is a member in good standing of America's Essential Hospitals.
  - All presenters will not commercially promote a product or service during this presentation. All presentations will hold to a strictly educational format.
  - All presenters have no actual or potential conflict of interest in relation to this program/presentation.
  - All presenters are willing to present on any of the published dates of the conference (June 22–24, 2022)
  - All presenters agree to register for the conference and pay a speaker registration fee, which will be \$695.
  - Presentations and all materials can be posted on the association's website and mobile app.