



# VITAL2021

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## CALL FOR ABSTRACTS SUBMISSION FORM TEMPLATE

This is a duplicate of the online submission form for planning purposes only. Please complete the online form at [VITAL2021.org](https://VITAL2021.org) to submit your abstract.

To be considered for a session developed from a submitted abstract, please complete the online form in its entirety by **Friday, January 8, 2021, at 5 pm ET**. Partial or incomplete abstracts will not be considered.

- Presenter name
- Presenter mailing address
- Presenter phone
- Presenter email
- Administrative assistant name, phone, and email (if applicable)
- Presenter title
- Presenter organization
- Presenter credentials (if any)
- Session title (limited to 60 characters)
- Additional presenters (name, address, phone, email, title, and organization)
- Key Takeaways: Please detail the practical solutions that attendees can apply to their work after attending your presentation.
- Abstract: Please include the premise or problem, methodology, intervention or innovation, success or outcome, and relevance to addressing health equity. (300 words)
- Session description: Please draft a short description (no more than 100 words) to use in the conference program.
- Target audience: (for example: CEO, chief financial officer, chief medical officer, director of equity, etc.)
- Please list other conferences where this abstract has been presented or is scheduled to be presented.
- Conference track(s): executive leadership lessons, policy and finance, innovations in health care, improving population health
- Presentation setting: Please tell us whether you will present in person or virtually.
- Disclosures and presentation agreements
  - I agree that the information provided is accurate to my knowledge.
  - At least one presenter is currently employed by a hospital that is a member in good standing of America's Essential Hospitals.
  - All presenters will not commercially promote a product or service during this presentation. All presentations will hold to a strictly educational format.
  - All presenters have no actual or potential conflict of interest in relation to this program/presentation.
  - All presenters are willing to present remotely or in San Diego on any of the published dates of the conference (June 22–25, 2021)
  - All presenters agree to register for the conference and pay a speaker registration fee, which will be \$295 for virtual or onsite participation.
  - Presentations and all materials can be posted on the association's website and mobile app.